

REQUEST FOR PROPOSAL
LAWN MAINTENANCE
FOR THE 2022 SEASON

The attached bid specification is for the **Indian Lake Owners Association** located in **Bastrop County, TX**.

Your bid proposal shall be due on or before _____ Please submit your proposal to Indian Lake Owners Association, P.O. Box 808, Smithville, TX 78957.

Should you have any questions concerning these specifications, you may contact Road and Park Chairman, at (775)217.0776 or ilhoastreetandparks@gmail.com

We believe this specification reflects the services and interests of Indian Lake Owners Association. It enables us to compare contractors on fair and equitable bases. If there is any section in this specification that you feel needs improvement, we welcome your comments.

Except as otherwise stipulated herein, the contractor shall furnish all materials, tolls, equipment and labor necessary to complete the work described in this contract; further, it shall be the contractor's sole responsibility to make arrangements for all required material procurement, transportation, off-site storage and preparation.

1. GENERAL STANDARDS

- 1.1 The contractor shall be familiar with the project premises and how the existing conditions will affect his work during the service term of this Agreement.
- 1.2 The contractor agrees to indemnify and hold harmless the Association, its officers, agents and employees, their heirs and assigns from loss, damage, liability or expense on account of damage to property and injuries, including death, to all persons, including the contractors employees, arising or in any manner growing out of the performance of any work or supplying of any material under this contract, regardless of whether or not it is caused in any part by the act of or omission, whether negligent or not, of a party indemnified hereunder, and shall defend at its own expense any suits or other proceedings brought against the owner, its officers, agents and employees, or any of them, on account thereof and pay all expenses and satisfy all judgements which may be insured by or rendered against them or any of them connected therewith.
- 1.3 Contractor shall submit an invoice, including sections serviced and date of service on a monthly basis to Indian Lake Owners Association, Road and Park Committee Chairman at 454 Big Bow or P.O. Box 808, Smithville, TX 78957. Payment of services ___ shall be within 10 days of invoice date.
- 1.4 All material and hardware to be supplied by the contractor, which is not specifically described herein, shall be of suitable construction, composition and quality to achieve their intended function within the landscape maintenance program. All personnel of contractor shall be properly trained and licensed (if necessary) and shall conduct their work in a professional manner at all times, while on the community property.
- 1.5 The Indian Lake Owners Association reserves the right to accept or reject any item in this contract.
- 1.6 This contract may be terminated by the Indian Lake Owners Association with fifteen- (15) days written notice to the contractor.

1.7 The contractor agrees to include with the bid proposal, a list of any work, which is intended to be performed by a subcontractor. All subcontractors shall require approval of the Indian Lake Owners Association.

1.8 This contract shall be awarded when executed by an authorized representative of the Indian Lake Owners Association on the enclosed bid forms. An original copy of this executed contract shall be forwarded to the successful bidder.

2. SCOPE OF WORK

2.1 Furnish all labor, equipment and material necessary to complete the maintenance of turf and plantings as specified herein. The work to be completed, but not limited to, shall include:

A. SCHEDULED SERVICES: mowing, edging and shredding. (These services are meant to be automatic)

3. MOWING

3.1 Section A, B, and C lawn areas shall be mowed every two weeks during May thru September, as needed October thru April or shall be adjusted, by prior consultation between the Contractor and the authorized agent for the Association, to make necessary schedule changes. The cutting height will be on average two and one-half (2-½) inches to three (3) inches.

3.2 Grass clippings, leaves or other debris will be swept and removed from all walkways.

3.3 Litter and debris on lawn areas will be removed prior to mowing.

4. EDGING

4.1 Section A, B, and C areas shall be edged on a as needed basis.

4.2 All voluntary growth in cracks in sidewalks shall be cleared of all growing vegetation.

5. SHREDDING

5.1 Section D shall be shredded once during May thru September and once October thru April or shall be adjusted, by prior consultation between the Contractor and the authorized agent for the Association, to make necessary schedule changes. The cutting-edge height will be on average six (6) inches.

Indian Lake Owners Association
Lawn Maintenance 2022
Contractor's Bid Sheet Page

PLEASE PRICE AS BROKEN DOWN BY SCOPE OF WORK SECTIONS:

Section	Cost/Operation	Time/Year	Total Cost
A,B,C 1. Mowing	\$ <u>525.00</u>	<u>16x</u>	\$ <u>8400.00</u>
2. Edging	\$ <u>106.25</u>	<u>16x</u>	\$ <u>1700.00</u>
D 1. Shredding	<u>600.00</u>	<u>4x</u>	\$ <u>2400.00</u>

Total 1250.00
(plus additional)

Proposal Submitted by: _____
Please list any work that is subcontracted and the name of the subcontractor on back of bid form.

Signed: Bobby Rowe Title: _____ Date: 9/19/22
Bobby Rowe

ACCEPTED BY: _____
Signed: _____ Title: ROAD & PARKS CHAIR Date: 09/20/22

Indian Lake Owners Association's acceptance of this proposal is subject to all terms, conditions and activities as stated and this acceptance shall constitute and executed contract. These specifications shall govern as the contract and NO verbal conditions shall be accepted.

By signing this proposal Indian Lake Owners Association in no way, shape or form is agreeing to have any optional services performed, unless specifically stated in writing by the Parks and Road Chairman or other authorized agent for the Association. Any work performed on the approval of anyone other than that specified at the commencement of this contract, will be the sole responsibility of the contractor and not that of the Associations.

ANNUAL TOTAL = \$12,500.00

12 MONTHLY PAYMENTS OF \$1041.67 ea.
(1/2 month = \$520.84)

INDIAN LAKE MOWING

